



Valdes Island Conservancy
January 2017 Meeting Minutes

Date: January 9, 2017

Time: 7pm

Place: Conference Call

Present: Diane Burton, Doug Campbell, Warren Warttig, Marja de Jong Westman, Dan White, Alan Doolittle, John Hurd, Doug Cochran, Julian Noel, James Lang,

Missing: N/A

Regrets: Alexandra de Jong Westman; Emrys Prussin

Routine Business

1.1 Call to Order at 7:07 pm

1.2 Approval of the Agenda: **Motion** to Approve, Diane Burton; Seconded by John Hurd; carried.

1.3 Approval of December Minutes: **Motion** to Approve, Doug Cochran; Seconded Diane Burton; carried.

2. Officer's Reports

2.1 President's Report – Executive met to discuss priorities for today's meeting. These priorities are articulated in the Strategic Plan, November Meeting Agenda and this month's meeting agenda.

2.2 Treasurer's Report : posted and reviewed during meeting

December 1, 2016. Chequing account:

Balance forward. \$4810.20

Expenses:

Momentum conferencing. \$52.44

Liability Insurance 1 year. \$1350.00

Liability Insurance (June-Nov/16). \$519.00

BioBlitz expense (Bruce L). \$125.00

Revenue:

2 family Memberships. \$100.00

Interest. .04

Balance December 31/16. \$2791.80

GIC. \$5000.00

Total. \$7791.80

Outstanding cheques:

Basecamp for December, 2016. \$27.46

Momentum Conferencing Dec/16. \$64.20

Motion to accept: Doug Campbell; Doug Cochran seconded; carried.

3. Committee Reports

ACTION: Chairs to refer to November agenda, VIC Strategic Plan, and Committee Work Plan Table (all provided previously and also viewable on BaseCamp).

ACTION: Chairs to report status of projects.



3.1 Membership Committee – Presented by Diane Burton – There are 74 members; membership form is being updated and will be distributed with newsletter. Committee will work to create one email/residential address mailing list. List could be used for VIC newsletter distribution to promote membership but would not be used for the distribution of VIC specific documents, e.g. minutes.

ACTION: James Lang and Diane Burton

3.2 Revenue Committee – Insurance coverage for Directors is good until the end of October 2017.

3.3 Trails and Lands Committee – FN and TLC have been in communication.

Motion: Legal Affairs committee to determine if the development of a right of way is within the mandate of VIC. Moved by Julian Noel; Seconded by Doug Campbell; carried

3.4 Safety Committee – Dan White; no report

3.5 First Nations Committee – Presented by Doug Campbell; Pat Mackinnon; Band Manager for the Lyackson is away on medical leave; March 5th meeting pending

3.6 Conservation and Education Committee – Several new members have been invited to join the committee. Key items to report related to the newsletter article topics. February printing date/mailout anticipated.

3.7 Legal Affairs Committee – Presented by Alan Doolittle; In progress is the registration in Victoria of the VIC bylaw amendments; Directors present at past AGM when amendments were presented and voted on are needed as signatories. Diane Burton and Marja de Jong Westman will assist Alan.

Committee will soon be reviewing the charitable status document (prepared) and then will present this to the board.

Motion: Doug Campbell moved that the Committee Project Summary document (created prior to the strategic plan) and the items re: committee work articulated in November Board Meeting agenda (taken from strategic plan) be reviewed by each committee chair and that chairs report on status of committee projects at next meeting. Diane Burton, seconded; carried.

Motion to accept Committee reports as read - Dan White; seconded by Doug Campbell; carried.

4. Old Business

4.1 Name change of Revenue Committee to Fund Raising and Grant Committee – James Lang recommended name to remain Revenue Committee

5. New Business

5.1 Board member expectations forms → please read and sign and send to Alex if still outstanding.

5.2 TOR – outstanding - Legal Affairs – ACTION: Al Doolittle and Doug Campbell

5.3 TOR – outstanding - Revenue committee – James Lang

5.4 TOR for all committees should be reviewed and updated.

8:07 Motion to adjourn - Doug Cochran; seconded Doug Campbell; carried.

Next meeting date: Monday, February 20 @ 7pm

Mission Statement

To conserve and protect the existing biological and cultural communities of Valdes Island and its environs.